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30<sup>th</sup> ANNIVERSARY

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August 25, 2014

Regional Freedom of Information Officer  
U.S. EPA, Region 1 (OARM01-6)  
5 Post Office Square, Suite 100  
Boston, MA 02109-3912

RE: Freedom of Information Act Request

Dear Regional FOIA Officer:

This is a request under the Freedom of Information Act. I am requesting that I be provided copies of the following that are currently in your possession, custody or control:

1. Each document listed on the attached "Schedule A"; and
2. All communications between your employees and the Town of Westport, MA regarding any of the documents listed on the attached "Schedule A".

I recognize that you may charge reasonable costs for copies, as well as for personnel time needed to comply with this request. If you expect costs to exceed \$25.00, please provide a detailed fee estimate. FOIA regulations require you to provide me with a written response within 20 business days. If you cannot comply with my request, you are statutorily required to provide an explanation in writing.

Please do not hesitate to contact me should you have any questions or concerns regarding this request.

Very truly yours,

A handwritten signature in blue ink that reads "tnickerson".

Tashia Nickerson, CP  
*Certified Paralegal*

Enclosure

## SCHEDULE A

The United States Environmental Protection Agency is to produce all "documents" in its possession, custody, or control described in the following paragraphs. "Documents" include materials in the size, shape, color, and format of the original, including any annotations, highlighting, interlineations, and the like.

"Documents" also include electronically stored information, including e-mails, spreadsheets, PowerPoint presentations, reports, photographs and other images. Electronically stored information includes as well all metadata related to each document.

- 1) Any and all documents relating to or concerning Polychlorinated Biphenyl ("PCB") or any other toxic substances contamination at the Westport Elementary, Middle and High Schools as well as the Alice A. Macomber School located in Westport, MA from 1954 to present;
- 2) Any notice of release or threat of release of toxic substances, by or in the Town of Westport, MA from 1954 to present;
- 3) All communications between the Town of Westport, MA and the Environmental Protection Agency regarding PCBs or other toxic substances and/or the duties and responsibilities set forth under the Toxic Substances Control Act;
- 4) All risk assessments submitted by the Town of Westport, MA regarding the release of toxic substances;
- 5) All documents, including communications, between the U.S. EPA and the Town of Westport, MA regarding the U.S. EPA's Indoor Air Quality Tools for Schools information, program or summit;
- 6) All documents regarding submissions to/from the Town of Westport, MA (or any national, state or municipal teachers association or union) to/from the U.S. EPA regarding proposed rule-making and/or rules enacted as federal regulations regarding PCBs in buildings.
- 7) Any and all materials regarding air quality that the U.S. EPA sent or communicated to the Town of Westport, MA.